

Cradles to Crayons Children & Learning Center

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www.cradles-to-crayons.com

Date: May 31, 2013

To: All Parents

From: Doreen Gill / Maria Marra

Re: Amendment to Parent & Staff Handbooks

Sunscreen lotion

In accordance with the State of NJ Department of Children and Families, sunscreen is considered a non-prescription medication and should be dispensed only according to label instruction and with parent/guardian permission.

Cradles to Crayons is adopting the following policy:

The first coat of sunscreen must be applied to a child by a parent/guardian **prior** to arriving to school.

In the event that a child attends a program at Cradles to Crayons which causes sunscreen to wash off, (such as, but limited to, swimming or soccer instruction) a Cradles to Crayons' staff member will reapply sunscreen supplied by the parent/guardian providing a permission slip has been signed and returned to the office to be permanently entered into the child's document folder.

Sunscreen must be provided by a parent and must be supplied in a zip lock bag which is clearly marked with the child's name on both the bag and the sunscreen bottle. Sunscreen will be stored in each classroom in a sealed storage box in an inaccessible area.

Staff will wash their hands in between applying sunscreen to each child.

It is not recommended for children under the age of 6 months therefore, a Cradles to Crayons' staff member will not apply sunscreen to that age group.

Cradles to Crayons or a Cradles to Crayons' staff member will not be held responsible for a child obtaining a sunburn.

I _____, the parent/guardian of _____
will apply the first coat of sunscreen prior to arriving to Cradles to Crayons. In addition, I give my permission to a Cradles to Crayons' staff member to reapply sunscreen to my child in the event that they attend a program that causes the first coat of sunscreen to wash off.
I have read and understand the statements of this policy.

Printed Name

Signature

Date